

ANNUAL GENERAL MEETING MINUTES

Date:	Friday 13 th June 2014
Place:	Lee Valley Velopark, London
Times:	1015 - 1050
Attended:	Carole Stewart, Chris Holliday, Christine Neyndorff, David Minton, Emma Wiggins, Heidi Bellamy, Iain Varah, Ian Shurrock, Ian Brooke, Irtiza Qureshi, John Fuller, Karen West, Mark Allman, Mark Cook, Mark Downes, Matt Partridge, Neil Anthony, Nigel Lynn, Paul Sanders, Polly Hamilton, Richard Hunt, Rob Persey, Simon Gardener, Simon Parkinson, Simon Ingyon, Steven Dupoy, Sue Isherwood, Vincent Paliczka, Warren Smyth
Apologies	Aidan Sanderson, Andrew McCormick, David Albutt, Debbie Kaye, Diana Shelton, Duncan Wood-Allum, Ian Cooper, Ian Shipp, Ishbel Murray, Kimiyo Rickett, Lisa Dodd, Liz Borthwick, Neil Revely

Item No.	Item Description	Relevant business considered, facts noted, decisions taken and actions agreed
1.	Welcome and Minutes from AGM 2013	<p>Iain Varah welcomed CLOA members on behalf of the Executive Committee.</p> <p>Apologies were noted. The minutes of the AGM held on 14th June 2013 at Lilleshall National Sports Centre were agreed as a true and accurate record.</p> <p>No matters arising noted.</p>
2.	Constitutional Matters	<p>Proposed Changes to the Constitution</p> <p>Iain Varah recapped on the rationale for seeking to adopt a revised constitution, which had been circulated to all members in advance of the AGM.</p> <p>The main clauses amended were:</p> <p>6. Special conditions relating to membership – The wording here has been amended to better clarify who is eligible for the posts of Chair/Vice-Chair and the clause restricting Corporate members to a single vote for their organization has been</p>

		<p>removed. This will allow Corporate members the same rights as Individual members.</p> <p>11.2 Vice Chairs - There will be 3 Vice Chairs in future who will deputise for the Chair as and when required. It is intended that the additional Vice Chair role will replace that of Honorary Secretary, which had been vacant for a year.</p> <p>12.6.1 General meetings - We recognise that our growing base of commercial members make a valued contribution to the Association; however this clause has been proposed in order to safeguard the core ethos of ^cCLOA a professional association for senior strategic local authority leaders.</p> <p>In order to eradicate the inconsistencies in wording that have arisen over the years, a number of minor amendments had also been made.</p> <p>Following a vote, the revised constitution was supported unanimously.</p> <p>Membership fees The Chair proposed a membership fee increase from April 15 to £140 for Individuals and £420 for a Corporate subscription.</p> <p>Following a vote, this increase in fees was supported unanimously.</p>
3.	^c CLOA Reports – Chair	<p>Iain Varah reflected on his first year as Chair of ^cCLOA, and highlighted the following specific achievements:</p> <ul style="list-style-type: none"> • Securing £100K worth of funding from Sport England to increase understanding of the commissioning agenda amongst sport and leisure professionals. • The series of regional planning and sport practitioner events, in association with the Town and Country Planning Association. • Publication of The role of culture and sport in improving health and well-being, which has received positive endorsements from a range of notable associations and bodies. <p>He detailed a number of meetings held with strategic partners and flagged up the importance of contributing to the LGA Culture, Tourism & Sport conference.</p> <p>A focus for the year ahead is to produce a forward plan in order that ^cCLOA can proactively lobby and influence future strategic policy direction.</p>

	Treasurer	<p>Iain Varah thanked individual members of the Executive for their contributions over the year and the support provided by the policy development & business manager.</p> <p>Apologies were forthcoming from Ian Shipp. The accountants report had been made available to the full membership on the ^cCLOA website in advance of the meeting.</p> <p>Heidi Bellamy took questions relating to the budget, clarifying that the income/expenditure relating to the Sport England grant reflected the nature of the project crossing two financial year's.</p> <p>The proposed budget was unanimously agreed.</p>
4.	Appointment of Executive Committee	<p>The position of Chair is 2 years; therefore Iain Varah was automatically re-elected.</p> <p>However, there were 4 nominations for the 3 posts of Vice-Chair. An election had been conducted to enable electronic, postal and voting in person at the AGM; this ballot resulted in the appointment of Diana Shelton, Mark Allman and Lisa Dodd-Mayne to the role of Vice-Chair's for the coming year.</p> <p>As no more than the required number of people were nominated for the main body of the ^cCLOA Executive, all candidates plus Polly Hamilton, were automatically appointed.</p>
5.	AOB	None