

ANNUAL GENERAL MEETING MINUTES

Date:		Thursday 25th June 2015
Place:		Lee Valley White Water Centre
Times:		1045 - 1105
Attended:		Aidan Sanderson, Beverley Thompson, Chris Holliday, David Minton, Debbie Kaye, Duncan Wood-Allum, Emma Hutchinson, Emma Wiggins, Heidi Bellamy, Iain Varah, Ian Brooke, Irtiza Qureshi, Jon Carney, Lisa Dodd-Mayne, Lisa Forsyth, Mark Allman, Mark Downes, Nick Harris, Nigel Lynn, Paul Sanders, Richard Hunt, Simon Bellamy, Simon Gardner, Siraz Natha, Steven Dupoy, Val Birchall, Vincent Paliczka
Apologies		Matt Partridge, Sue Thiedeman, Ian Shipp, Christine Neyndorff, Bernard Warden, Colin Mitchell, Diana Shelton, David Albutt, Liz Cooper, Neil Anthony, Polly Hamilton, Paula Williams
Item No.	Item Description	Relevant business considered, facts noted, decisions taken and actions agreed
1.	Welcome and Minutes from AGM 2014	<p>Iain Varah welcomed °CLOA members on behalf of the Executive Committee.</p> <p>There were 27 members present, and a number of members had sent apologies.</p> <p>The minutes of the AGM held on 13th June 2014 at Lee Valley Velopark were agreed as a true and accurate record. No matters arising were noted.</p>
2.	Constitutional Matters	<p>Membership fees A membership fee increase had been implemented from April 15 to £140 for Individuals and £420 for a Corporate subscription.</p> <p>No further increase was proposed for 16/17.</p>
3.	°CLOA Reports – Chair	<p>Iain Varah thanked Lee Valley Leisure Trust for hosting the event and welcomed two new sponsors, Max Associates & 1Life, voicing thanks to the representatives attending for their support, including Xn Leisure who were unable to join the event. Reflecting on his final year as Chair of °CLOA, Iain Varah highlighted the following:</p> <ul style="list-style-type: none"> The °CLOA/Sport England Commissioning project, which helped practitioners in eight local authorities better understand local need and build relationships with commissioners.

	Treasurer	<ul style="list-style-type: none"> • The findings of our recent financial survey, which shows that whilst cuts have been made, quite often the reductions have come hand in hand with solutions to save money or increase income. • Our continued focus on developing strong relationships with key national bodies such as Sport England, The National Archives, Arts Council and Local Government Association plus closer working with sector partners Sport & Recreation Alliance and CIMSPA. • CLOA's contribution to the Culture, Tourism and Sport conference through leading innovation sessions and our new involvement in active-net which combines supplier/buyer one-to-one meetings with a seminar and networking programme. • Regional activity through the Southern members network and future aim to re-invigorate the London network. • CLOA have been asked to join the ministerial/LGA Library task force; this is a role Iain Varah will fulfil until its conclusion. <p>Apologies were forthcoming from Ian Shipp. The audited accounts had been made available to the full membership on the CLOA website in advance of the meeting.</p> <p>The proposed budget for 15-16 was unanimously agreed.</p>
4.	Appointment of Executive Committee	<p>Iain Varah confirmed the appointment of the CLOA Executive; as no more than the required number of people were nominated, all candidates were automatically appointed.</p> <p>Iain welcomed new members to the Executive Committee and thanked those who had contributed over the past year with specific mention of the support he received from the Vice-Chairs, Diana Shelton, Mark Allman and Lisa Dodd-Mayne. He then handed over role of Chair to Mark Allman who will maintain this position for a period of 2 years.</p>
5.	AOB	<p>Mark Allman asked the members attending if there was any other business they wished to raise. None was forthcoming</p> <p>Mark Allman thanked Iain Varah for his strong leadership, passion and commitment to the role over the last 2 years and expressed gratitude to Ian Shipp for his ongoing contribution as Treasurer.</p>