

ANNUAL GENERAL MEETING MINUTES

Date:		Thursday 29th June 2017
Place:		The British Library
Times:		1045 - 1120
Attended:		Ishbel Murray, Simon Bellamy, Ian Shurrock, Rob Persey, Ian Brooke, Antony Bensley, Mark Allman, Jane Wilson, Christine Parsloe, Duncan Wood-Allum, Rashmi Agarwal, Debbie Kaye, Nigel Foxall, Carole Stewart, Julie Russell, Isac Mitchell, Vincent Paliczka, Polly Hamilton, Sue Thiedeman, Nigel Lynn, Val Birchall, Gill Keddie, Iain Varah, Gareth Morley, Richard Hunt, Dawn Beaumont, Chris Siddall, Lisa Broadest, Magdalen Royer, Simon Webb, Christine May, Hagan Lewisham, Melanie Norris, Paul Richards
Apologies Received		Matt Partridge, Ian Cooper, Beverley Thompson, Chris Holliday, John Wileman, Ian Shipp, Emma Wiggins, Lisa Pottinger
Item No.	Item Description	Relevant business considered, facts noted, decisions taken and actions agreed
1.	Welcome and Minutes from AGM 2016	<p>Mark Allman welcomed CLOA members on behalf of the Executive Committee.</p> <p>There were 34 members present; a number of members had sent apologies.</p> <p>The minutes of the AGM held on 28th June 2016 at Telford International Centre were agreed as a true and accurate record. No matters arising were noted.</p>
2.	Membership Fees	<p>The Chair proposed a membership fee increase from April 18 to £150 for Individuals and £450 for a Corporate subscription.</p> <p>This increase in fees was seconded by Vice-Chair Debbie Kaye and supported unanimously.</p>
3.	Budget for 17/18	<p>Apologies were forthcoming from Ian Shipp. The audited accounts had been made available to the full membership on the CLOA website in advance of the meeting and were accepted by members in attendance.</p> <p>As Treasurer Ian had also endorsed the 17/18 proposed budget; his full statement can be read on the website.</p> <p>Mark Allman asked for formal thanks to be conveyed to Ian Shipp for all his input into the Executive Committee and as Treasurer over the years.</p>

		The budget for 17/18 was proposed by Mark Allman and accepted by the members in attendance.
4.	Chair of ^c CLOA Annual Report	<p>Mark Allman thanked Roly Keating at The British Library for hosting the event and voiced thanks to our sponsors Xn Leisure & Alliance Leisure for their continued support. Alliance were unable to join us for the event.</p> <p>Reflecting on his year as Chair of ^cCLOA, Mark Allman highlighted the following:</p> <ul style="list-style-type: none"> • Membership campaign to recruit non-subscribing local authorities, which has resulted in 3 new corporate members and 11 Individual members recently. • Phase 3 'Commissioning for Local Authorities' work with Sport England – we will be producing additional films around topics such as 'Building relationships' 'Shaping the offer' alongside a more focused case study looking at the journey in Durham. We will also be co-ordinating focused strategic challenges in a number of locations to help further position the contribution of sport and physical activity within the wider corporate commissioning agenda. • We worked with LGA on the production of the placemaking publication <i>People, culture, place: the role of culture in placemaking</i> that highlights how councils are using culture to tackle their big issues. • We contributed to the County Sport Partnership review carried out by Andy Reid and have also assisted Sport England as part of their wider consultation process on the local delivery pilots. • We continue to enjoy really positive relations with SPORTA and have spoken at a number of events including, the "Why Sport" event in Manchester and the Elevate conference. • We have had difficult conversations about some of our leadership development work and how we best support and grow our leaders of tomorrow. • We have held strategic conversations with The National Archives. • We had a slightly different presence at the LGA conference this year; nevertheless contributions continue to be welcomed. • We are working with the LGA and SPORTA, looking at producing a short guide on delivery models for Leisure Centres and Sport. • We are also working with Creative Industries Federation

		<p>on an incentivised membership deal to give our members access to CIF reports, research and events.</p> <ul style="list-style-type: none"> • Our bulletin continues to be hugely valued by members and the feedback is really positive. • Thanks go to the Vice Chairs and Past Chair for their support across many areas of our work as an Executive: <ul style="list-style-type: none"> ○ Thanks to Polly Hamilton for work on the Arts and culture front leading conversations with ACE as well as giving evidence on CLOA's behalf at the Countries of Culture inquiry. ○ Thanks to Debbie Kaye, who has been CLOA's eyes and ears inside ukactive. ○ Thanks to Ian Brooke, for pulling together CLOA's response to DCLG Parks enquiry. ○ Finally, thanks to Iain Varah who continues to represent CLOA on the Libraries Taskforce, inputs into the Commissioning work with Sport England, has been of great support deputising. <p>Looking ahead, CLOA's may be at a crossroads, but one which present opportunities. There is a vacuum CLOA can fill in providing support, advice, guidance to both Sport England and ACE, and we hope to progress proposals with both NDPB's over the coming months.</p>
5.	Appointment of Executive Committee	<p>Mark Allman confirmed the appointment of the CLOA Executive; as no more than the required number of people were nominated, all candidates were automatically appointed.</p> <p>Mark thanked those who had contributed over the past year with specific mention of the support he received from the Vice-Chairs and Immediate Past Chair. He then handed over role of Chair to Ian Brooke who will maintain this position for a period of 2 years.</p>
6.	AOB	<p>Mark Allman asked the members attending if there was any other business they wished to raise.</p> <p>Polly Hamilton and Debbie Kaye offered personal and professional thanks to Mark Allman for his support, encouragement and clear sighted leadership as Chair over the 2 year appointment.</p>