

ANNUAL GENERAL MEETING MINUTES

Date:		Tuesday 25th June 2019
Place:		City Hall, London
Times:		1030 - 1115
Attended:		Alison Hibbert; Andy Fretwell, Anita Luby, Ann Wright, Caroline O'Neill, Charlotte Fergusson, Chris Hunt, Chris Siddall, David Jones, Debbie Kaye, Duncan Wood-Allum, Emma Wiggins, Gina Johnson-Hirt, Gina White, Hagan Lewisman, Iain Varah, Ian Brooke, Ishbel Murray, Jackie Gray, Jayne Knight, Jo Dry, John Wileman, Jon Hogan, Julie Russell, Leanne Buchan, Lisa Stonehouse, Liz Cooper, Magdalene Royer, Mark Allman, Melanie Norris, Nigel Lynn, Pam Johnson, Paula Redway, Paula Williams, Polly Hamilton, Rashmi Agarwal, Ruth Page, Sam Goodey, Sarah Priestley Turner, Stefania Horne, Steve Whitlam, Sue Thiedeman, Symon Easton, Tim Bryan, Tony Mabbott, Val Birchall, Vincent Paliczka
Apologies Received		Bernard Warden, Chris Holliday, Jane Wilson, Andrea Keeble, Richard Hunt, Matt Partridge, Charlotte Nichol, Steve Hollingsworth, Sorelle Clements, Karen Creavin
Item No.	Item Description	Relevant business considered, facts noted, decisions taken and actions agreed
1.	Welcome and Minutes from AGM 2018	<p>Ian Brooke welcomed CLOA members on behalf of the Executive Committee.</p> <p>There were 47 CLOA members present; several members had sent apologies. A further 8 delegates joined for the conference.</p> <p>The minutes of the AGM held on 26th June 2018 at City Hall were agreed as a true and accurate record.</p>
2.	Chair of CLOA Annual Report	<p>Ian Brooke reflected on his final year in office, the full report is available here, highlights included:</p> <ul style="list-style-type: none"> The refreshed vision and values, which members told us were important to them:- Excellence, Collaboration, Independence, Integrity There has been a focus on increasing involvement of future leaders and striving for greater diversity on the Executive. This will support future organisational resilience. 7 new members joined the Executive last year and we will be welcoming 1 further new Executive member in this coming year.

		<ul style="list-style-type: none"> • Our strategic partnerships have been refreshed and reviewed and we are embarking on a pilot project with Sport England entitled 'Navigating Local Systems' which will help with join up in localities around tackling inactivity. CLOA have been leading the Local Government Physical Activity Partnership (LGPAP). This is a collective body of organisations who are either responsible for or have an interest in the provision of local services. The first 'think piece' on physical activity has been circulated and there will be more to follow. • Our growth target for membership was 5% increase, and we have achieved 23%, bringing us to 355 members with strong growth in Corporate memberships. • Communication with the membership continues to be of key importance with the fortnightly e-bulletin at the heart of our offer and a recently launched new website that is mobile friendly. <p>IB went on to thank the Vice Chair, Debbie Kaye for her work in representing CLOA on ukactive Board, Polly Hamilton and Val Birchall for their liaison work with ACE and the Past Chair Mark Allman for supporting LGPAP and drafting the first think piece. Other members of the Executive were mentioned for their ongoing contribution to the work of CLOA: John Wileman for Swim England, Quest and CIMSPA. Iain Varah and Julie Russell for the Libraries Taskforce, and Sue Thiedeman for support with the conference planning.</p> <p>IB thanked Heidi Bellamy for the high level of commitment and input into supporting the Association.</p> <p>IB also thanked our sponsors Xn Leisure and Mace for their continued support & Pitchbooking our new sponsors.</p> <p>Finally, IB expressed thanks to Greater London Authority for hosting the event.</p>
3.	Honorary Treasurers Report and Budget for 19/20	<p>Honorary Treasurer Vince Paliczka gave a report; a full version is available on the website here.</p> <p>Key points included:</p> <p>The accounts for year ending March 31 19 had been made available on the CLOA website in advance of the meeting. VP advised that a surplus of £5262 had been generated. The association remains stable and sustainable with £14,272 in reserves.</p> <p>In presenting the budget for 2019/20 VP highlighted that a further surplus of £6056 is projected.</p> <p>VP offered thanks to Anelli Bryant for good management of the</p>

		<p>finances and support over the year.</p> <p>IB proposed that members accept the final accounts for 2018/19 and agree the proposed budget for current financial year. The budget for 19/20 was accepted by the members in attendance.</p>
4.	Constitutional Amends	<p>Members were asked to endorse a clause that introduces new restrictions to the eligibility for nomination to the Executive Committee.</p> <p>A vote was taken, which was supported by 32 of the members present and voting at the AGM.</p> <p>Members were also asked to support a resolution that re-introduces an annual nominal fee for Retired members. This was supported by 34 votes.</p> <p>Both of these resolutions were duly passed as they were supported by at least two thirds of the members present and voting at the AGM.</p> <p>Action – HB to contact Retired members and advise of the introduction of a £30 membership fee from April 2020.</p>
5.	Award of Honorary memberships	<p>Two people were nominated for Honorary Membership, which seeks to recognise individuals who are making or who have made a significant contribution to the development of the cultural and leisure disciplines nationally and/or internationally.</p> <p>Ian Cooper was nominated by Debbie Kaye and Vincent Paliczka was nominated by Nigel Lynn.</p> <p>Both nominations were approved for this accolade.</p> <p>Action – HB to formally write and advise both nominees of bestowment of an Honorary award.</p>
6.	Appointment of Executive Committee	<p>Ian Brooke confirmed the appointment of the CLOA Executive; as no more than the required number of people were nominated, all candidates were automatically appointed.</p> <p>He then handed over role of Chair to Val Birchall who will maintain this position for a period of 2 years.</p>
7.	AOB	<p>IB asked the members attending if there was any other business they wished to raise.</p> <p>Debbie Kaye thanked Ian Brooke for his commitment and professionalism during his time as Chair. His thoughtful and inclusive approach was highlighted as being of benefit to the organisation, bringing modernisation and the development of new partnerships.</p>